



# Statement of Privacy

**Professional Secure Assistance, LLC** is committed to protecting your privacy and developing technology that gives you the most powerful and safe online experience. This Statement of Privacy applies to PSA website ([www.psassistance.com](http://www.psassistance.com)) and blog (PSA-Blog at: [blog.psassistance.com](http://blog.psassistance.com)) and governs data collection and usage. By using PSA website, you consent to the data practices described in this statement.

## Collection of your Personal Information

Professional Secure Assistance collects personally identifiable information, such as your e-mail address, name, home or work address or telephone number. PSA also collects anonymous demographic information, which is not unique to you, such as your ZIP code, age, gender, preferences, interests and favorites.

There is also information about your computer hardware and software that is automatically collected by PSA. This information can include: your IP address, browser type, domain names, access times and referring website addresses. This information is used by PSA for the operation of the service, to maintain quality of the service, and to provide general statistics regarding use of the PSA website.

Please keep in mind that if you directly disclose personally identifiable information or personally sensitive data through PSA public message boards, this information may be collected and used by others. Note: PSA does not read any of your private online communications.

PSA encourages you to review the privacy statements of websites you choose to link to from PSA so that you can understand how those websites collect, use and share your information. PSA is not responsible for the privacy statements or other content on websites outside of the PSA website.

## Use of your Personal Information

Professional Secure Assistance collects and uses your personal information to operate the PSA website and deliver the services you have requested. PSA also uses your personally identifiable information to inform you of other products or services available from PSA and its affiliates. PSA may also contact you via surveys to conduct research about your opinion of current services or of potential new services that may be offered.

PSA does not sell, rent or lease its customer email lists to third parties. PSA may, from time to time, contact you on behalf of external business partners about a particular offering that may be of interest to you. In those cases, your unique personally identifiable information (e-mail, name, address, telephone number) is not transferred to the third party. In addition, PSA may share data with trusted partners to help us perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to Professional Secure Assistance, LLC, and they are required to maintain the confidentiality of your information. PSA does not use or disclose sensitive personal information, such as race, religion, or political affiliations, without your explicit consent.

PSA keeps track of the websites and pages our customers visit within PSA, in order to determine what PSA services are the most popular. This data is used to deliver customized content and advertising within PSA to customers whose behavior indicates that they are interested in a particular subject area. PSA website will disclose your personal information, without notice, only if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on PSA or the site; (b) protect and defend the rights or property of PSA; and, (c) act under exigent circumstances to protect the personal safety of users of Professional Secure Assistance, LLC, or the public.

## Use of Cookies

Professional Secure Assistance website use "cookies" to help you personalize your online experience. A



cookie is a text file that is placed on your hard disk by a Web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a web server in the domain that issued the cookie to you.

One of the primary purposes of cookies is to provide a convenience feature to save you time. The purpose of a cookie is to tell the web server that you have returned to a specific page. For example, if you personalize PSA pages, or register with PSA site or services, a cookie helps PSA to recall your specific information on subsequent visits. This simplifies the process of recording your personal information, such as billing addresses, shipping addresses, and so on. When you return to the same PSA website, the information you previously provided can be retrieved, so you can easily use the PSA features that you customized.

You have the ability to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of PSA services or websites you visit.

#### **Security of Your Personal Information**

Professional Secure Assistance secures your personal information from unauthorized access, use or disclosure. PSA secures the personally identifiable information you provide on computer servers in a controlled, secure environment, protected from unauthorized access, use or disclosure. When personal information (such as a credit card number) is transmitted to other websites, it is protected through the use of encryption, such as the Secure Socket Layer (SSL) protocol.

#### **Changes to This Statement**

Professional Secure Assistance will occasionally update this Statement of Privacy to reflect company and customer feedback. PSA encourages you to periodically review this Statement to be informed of how PSA is protecting your information. Contact Information PSA welcomes your comments regarding this Statement of Privacy. If you believe that PSA has not adhered to this Statement, please contact the [info@psassistance.com](mailto:info@psassistance.com). We will use commercially reasonable efforts to promptly determine and remedy the problem.